KEY MEETING COMPLETE

2.59

Phase 2: Project planning & development

ase task unique identifier	Phase 1:	Work Stream [Theme]	Responsibility	Critical Dates/Decisions	Status	Activity	Lead Officer	20-Jan	27-Jan	03-Feb	10-Feb	17-Feb	24-Feb	03-Mar	10-Mar	17-Mar	24-Mar	31-Mar
1.1	Phase 1: Project initiation	Project Preparation	DAAT/OSM		Complete	Finalise Needs Assessment												<u> </u>
1.2	Phase 1: Project initiation	Project Preparation	OSM		Complete	Prepare short presentation (4 slides)												<u> </u>
1.3	Phase 1: Project initiation	Project Preparation	AB/BPH/RS		Complete	Present Needs Assessment to S.Halsey			28/01/2014				25/02/2014					<u> </u>
1.4	Phase 1: Project initiation	Project Preparation	OSM		Complete	Finalise Service Review												<u> </u>
1.5	Phase 1: Project initiation	Project Preparation	OSM/DAAT		Complete	Finalise Options paper section of the service review												<u> </u>
1.6	Phase 1: Project initiation	Project Preparation	DAAT		Complete	Emergency DAAT Board												i
1.7	Phase 1: Project initiation	Project Preparation	DAAT/OSM		Complete	Options defined												i
1.8	Phase 1: Project initiation	Project Preparation	DAAT/OSM		Complete	Cost impact of options												i
1.9	Phase 1: Project initiation	Project Preparation	AB/BPH/RS		Complete	Present Needs Assessment to Lead Members												i Total
1.10	Phase 1: Project initiation	Project Preparation	DAAT		Complete	Disseminate Needs Assessment												i
1.11	Phase 1: Project initiation	Project Preparation	OSM/DAAT		Complete	Options Appraisal										Draft 1		i
1.12		Project Preparation	OSM/DAAT		Complete	Outline re-procured treatment structures												í Tara
	Phase	Work Stream [Theme]	Responsibility	Critical Dates/Decisions	Status	Activity	Lead Officer	07-Apr	14-Apr	21-Apr	28-Apr	05-May	12-May	19-May	26-May			
1.13	Phase 1: Project initiation	Project Administration	DAAT			Emergency DAAT Board		08.04.14										
1.14	Phase 1: Project initiation	Project Administration				Establish Project Board and Project Working Groups												
1.15	Phase 1: Project initiation	Project Administration				Agree Project Delivery Team												
1.16	Phase 1: Project initiation	Project Administration				Establish Meeting dates for Relevant Boards and Team Meetings												
		_														I		

1.11 1.12						Disseminate needs Assessment										
1 1 2	Phase 1: Project initiation	Project Preparation	OSM/DAAT		Complete	Options Appraisal										Dra
1.12		Project Preparation	OSM/DAAT		Complete	Outline re-procured treatment structures										
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	Phase	Work Stream [Theme]	Responsibility	Critical	Status	Activity	Lead Officer	07-Apr	14-Apr	21-Apr	28-Apr	05-May	12-May	19-May	26-May	
			,	Dates/Decisions				07 Apr	217 Apr	21770	20 / (p)	os may	12 may	13 May	20 may	
1.13	Phase 1: Project initiation	Project Administration	DAAT			Emergency DAAT Board		08.04.14								
1.14	Phase 1: Project initiation	Project Administration				Establish Project Board and Project Working Groups										
1.15	Phase 1: Project initiation	Project Administration				Agree Project Delivery Team										
	Phase 1: Project initiation	Project Administration				Establish Meeting dates for Relevant Boards and Team Meetings										
1.16	,	,														
2.1	Phase 2: Project planning	Procurement	OSM/DAAT			Outline service procurement priorities										_
2.2	Phase 2: Project planning	Project Consultation				Develop Engagement Plan	NZ									
2.3	Phase 2: Project planning	Project Consultation	DAAT			Provider & Service user Consultation on preferred model	NZ									
2.4	Phase 2: Project planning	Service Premises				Review Treatment Services' Premises Contracts to establish premises strategy & termination										
	This is a second planning					notice period required, if necessary & identification of new Service locations										
2.5	Phase 2: Project planning & development	Service Premises				Identify other premises if required										
		Service Premises														_
2.6	Phase 2: Project planning & development	11				Agree suitable local Service data system and reporting requirements										_
2.7	Phase 2: Project planning & development	Contract Development				Agree Contract and specification content requirements										
2.8	Phase 2: Project planning & development	Contract Development	DAAT			Develop Financial Frameworks within agreed budget										
2.9	Phase 2: Project planning & development	Project Administration				Establish project delivery budget & identify financial risks										
2.10	Phase 2: Project planning & development	Contract Development	DAAT			Finalise procurement packages										
2.11	Phase 2: Project planning & development	Contract Development	27.0.1.			> Finalise Treatment Option Packages										-
																-
2.12	Phase 2: Project planning & development	Contract Development				> Finalise Tier 4 Arrangements										4
2.13	Phase 2: Project planning & development	Contract Development				> Finalise Share Care Model										
2.14	Phase 2: Project planning & development	Contract Development	Legal/DAAT			Legal Tests										
2.15	Phase 2: Project planning & development	Contract Development	Pro/DAAT			Procurement Tests										1
2.16	Phase 2: Project planning & development						•	•	•	•		•	•	•		
2.17	Phase 2: Project planning & development	n/a				Purdah									Election	
		11/ 4				Gradin									Liection	-
2.18	Phase 2: Project planning & development															-
2.19	Phase 2: Project planning & development	Contract Development	DAAT/OSM			Draft Specifications										4
2.20	Phase 2: Project planning & development	Contract Development				Develop Method Statements										
2.21	Phase 2: Project planning & development	Contract Development				Develop Performance Monitoring & Reporting Requirements										
2.22	Phase 2: Project planning & development	Contract Development	DAAT/L/P			Verify Specifications and Draft T&C with Legal and Procurement										
2.23	Phase 2: Project planning & development	Project Reporting	DAAT			> Draft report to CMT/DMT/MAB/PAP/Cabinet										1
2.24	Phase 2: Project planning & development	Project Reporting	Diviti			> Draft EglA for attachment										-
												07.05.44				-
2.25	Phase 2: Project planning & development	Project Reporting				>Report to Andy for Clearance						07.05.14				_
2.26	Phase 2: Project planning & development	Project Reporting				> Report to DMT Clerk [Publication]							12.05.14			_
2.27	Phase 2: Project planning & development	Project Reporting	DAAT			DMT: DAAT Commissioning Intentions							15.05.14 M			
2.28	Phase 2: Project planning & development	Project Reporting				> Report to Robin							15.05.14			
2.29							i		1							
	IPhase 2: Project planning & development	Project Reporting				I> Report to HoPS [Publication]							n/a			
	Phase 2: Project planning & development Phase 2: Project planning & development	Project Reporting	ΠΔΔΤ			> Report to HoPS [Publication] CMT: DAAT Commissioning Intentions							n/a		27 05 14 M	
2.30	Phase 2: Project planning & development Phase 2: Project planning & development	Project Reporting Project Reporting	DAAT			> Report to HoPS [Publication] CMT: DAAT Commissioning Intentions							n/a		27.05.14 M	
			DAAT										n/a		27.05.14 M	
			DAAT										n/a		27.05.14 M	•
	Phase 2: Project planning & development	Project Reporting		Critical	Status	CMT: DAAT Commissioning Intentions	Lead Officer	Ω2-lun	09-Jun	16-lun	23-lun	30-Jun	,	14-101		<u> </u>
			DAAT	Critical Dates/Decisions	Status		Lead Officer	02-Jun	09-Jun	16-Jun	23-Jun	30-Jun	n/a 07-Jul	14-Jul	27.05.14 M 21-Jul	
2.30	Phase 2: Project planning & development Phase	Project Reporting Work Stream [Theme]			Status	CMT: DAAT Commissioning Intentions Activity	Lead Officer	02-Jun	09-Jun	16-Jun	23-Jun	30-Jun	,	14-Jul		
2.30	Phase 2: Project planning & development Phase Phase Phase 2: Project planning & development	Project Reporting Work Stream [Theme] Project Consultation			Status	CMT: DAAT Commissioning Intentions Activity > Consultation Published	Lead Officer	02-Jun	09-Jun	16-Jun	23-Jun	30-Jun	,	14-Jul		
2.30 2.31 2.32	Phase 2: Project planning & development Phase Phase 2: Project planning & development Phase 2: Project planning & development	Project Reporting Work Stream [Theme] Project Consultation Project Consultation			Status	CMT: DAAT Commissioning Intentions Activity > Consultation Published > Formal Consultation Period [21 Days]	Lead Officer	02-Jun	09-Jun	16-Jun	23-Jun	30-Jun	,	14-Jul		
2.30	Phase 2: Project planning & development Phase Phase Phase 2: Project planning & development	Project Reporting Work Stream [Theme] Project Consultation			Status	CMT: DAAT Commissioning Intentions Activity > Consultation Published	Lead Officer	02-Jun	09-Jun	16-Jun	23-Jun	30-Jun	,	14-Jul		
2.30 2.31 2.32 2.33	Phase 2: Project planning & development Phase Phase 2: Project planning & development Phase 2: Project planning & development Phase 2: Project planning & development	Project Reporting Work Stream [Theme] Project Consultation Project Consultation Project Consultation			Status	Activity > Consultation Published > Formal Consultation Period [21 Days] > Draft Results	Lead Officer	02-Jun	09-Jun	16-Jun	23-Jun	30-Jun	,	14-Jul		
2.30 2.31 2.32 2.33 2.34	Phase 2: Project planning & development Phase Phase 2: Project planning & development	Project Reporting Work Stream [Theme] Project Consultation Project Consultation Project Consultation Contract Development	Responsibility		Status	Activity > Consultation Published > Formal Consultation Period [21 Days] > Draft Results Revisions to Model following formal consultation	Lead Officer	02-Jun	09-Jun	16-Jun	23-Jun	30-Jun	,	14-Jul		
2.30 2.31 2.32 2.33	Phase 2: Project planning & development Phase Phase 2: Project planning & development	Project Reporting Work Stream [Theme] Project Consultation Project Consultation Project Consultation			Status	CMT: DAAT Commissioning Intentions Activity > Consultation Published > Formal Consultation Period [21 Days] > Draft Results Revisions to Model following formal consultation Consultation on Model Complete	Lead Officer	02-Jun	09-Jun	16-Jun	23-Jun	30-Jun	,	14-Jul		
2.30 2.31 2.32 2.33 2.34	Phase 2: Project planning & development Phase Phase 2: Project planning & development	Project Reporting Work Stream [Theme] Project Consultation Project Consultation Project Consultation Contract Development	Responsibility		Status	Activity > Consultation Published > Formal Consultation Period [21 Days] > Draft Results Revisions to Model following formal consultation	Lead Officer	02-Jun	09-Jun	16-Jun	23-Jun	30-Jun	,	14-Jul		
2.30 2.31 2.32 2.33 2.34 2.35 2.36	Phase 2: Project planning & development Phase Phase 2: Project planning & development	Project Reporting Work Stream [Theme] Project Consultation Project Consultation Project Consultation Contract Development Project Consultation Project Consultation	Responsibility		Status	Activity > Consultation Published > Formal Consultation Period [21 Days] > Draft Results Revisions to Model following formal consultation Consultation on Model Complete Proceed to Procurement Phase	Lead Officer	02-Jun	09-Jun	16-Jun	23-Jun	30-Jun	,	14-Jul		
2.30 2.31 2.32 2.33 2.34 2.35 2.36 2.37	Phase 2: Project planning & development Phase Phase 2: Project planning & development	Project Reporting Work Stream [Theme] Project Consultation Project Consultation Project Consultation Contract Development Project Consultation Project Reporting	Responsibility DAAT/OSM		Status	Activity > Consultation Published > Formal Consultation Period [21 Days] > Draft Results Revisions to Model following formal consultation Consultation on Model Complete Proceed to Procurement Phase Competition Board [Runs alongside Cabinet approval process]	Lead Officer	02-Jun	09-Jun	16-Jun	23-Jun	30-Jun	,	14-Jul		
2.30 2.31 2.32 2.33 2.34 2.35 2.36 2.37 2.38	Phase 2: Project planning & development Phase Phase 2: Project planning & development	Project Reporting Work Stream [Theme] Project Consultation Project Consultation Project Consultation Contract Development Project Consultation Project Reporting Project Procurement	Responsibility DAAT/OSM DAAT		Status	Activity > Consultation Published > Formal Consultation Period [21 Days] > Draft Results Revisions to Model following formal consultation Consultation on Model Complete Proceed to Procurement Phase Competition Board [Runs alongside Cabinet approval process] Tender Advert and Paperwork Drafted	Lead Officer	02-Jun	09-Jun		23-Jun	30-Jun	,	14-Jul		
2.30 2.31 2.32 2.33 2.34 2.35 2.36 2.37	Phase 2: Project planning & development Phase Phase 2: Project planning & development	Project Reporting Work Stream [Theme] Project Consultation Project Consultation Project Consultation Contract Development Project Consultation Project Reporting	Responsibility DAAT/OSM		Status	Activity > Consultation Published > Formal Consultation Period [21 Days] > Draft Results Revisions to Model following formal consultation Consultation on Model Complete Proceed to Procurement Phase Competition Board [Runs alongside Cabinet approval process]	Lead Officer	02-Jun	09-Jun	16-Jun 16.06.14	23-Jun	30-Jun	,	14-Jul		
2.30 2.31 2.32 2.33 2.34 2.35 2.36 2.37 2.38 2.39	Phase 2: Project planning & development	Project Reporting Work Stream [Theme] Project Consultation Project Consultation Project Consultation Contract Development Project Consultation Project Procurement Project Procurement Project Reporting Project Reporting	Responsibility DAAT/OSM DAAT		Status	Activity > Consultation Published > Formal Consultation Period [21 Days] > Draft Results Revisions to Model following formal consultation Consultation on Model Complete Proceed to Procurement Phase Competition Board [Runs alongside Cabinet approval process] Tender Advert and Paperwork Drafted Papers prepared for Competitions Planning Forum and Board	Lead Officer	02-Jun	09-Jun		23-Jun	30-Jun	,	14-Jul		
2.30 2.31 2.32 2.33 2.34 2.35 2.36 2.37 2.38 2.39 2.40	Phase 2: Project planning & development Phase 2: Project planning & development Phase 2: Project planning & development Phase 2: Project planning & development Phase 2: Project planning & development Phase 2: Project planning & development Phase 2: Project planning & development Phase 2: Project planning & development Phase 2: Project planning & development Phase 2: Project planning & development Phase 2: Project planning & development Phase 2: Project planning & development Phase 2: Project planning & development	Project Reporting Work Stream [Theme] Project Consultation Project Consultation Project Consultation Contract Development Project Consultation Project Procurement Project Reporting Project Reporting Project Reporting Project Reporting	Responsibility DAAT/OSM DAAT		Status	Activity > Consultation Published > Formal Consultation Period [21 Days] > Draft Results Revisions to Model following formal consultation Consultation on Model Complete Proceed to Procurement Phase Competition Board [Runs alongside Cabinet approval process] Tender Advert and Paperwork Drafted Papers prepared for Competitions Planning Forum and Board Complete tollage 1 form for sign off by Competition Board	Lead Officer	02-Jun	09-Jun		23-Jun	30-Jun	,	14-Jul		
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2.30 2.31 2.32 2.33 2.34 2.35 2.36 2.37 2.38 2.39 2.40 2.41 2.42 2.43 2.44 2.45 2.46	Phase 2: Project planning & development Phase 2: Project planning & development Phase 2: Project planning & development Phase 2: Project planning & development Phase 2: Project planning & development Phase 2: Project planning & development Phase 2: Project planning & development Phase 2: Project planning & development Phase 2: Project planning & development Phase 2: Project planning & development Phase 2: Project planning & development Phase 2: Project planning & development Phase 2: Project planning & development Phase 2: Project planning & development Phase 2: Project planning & development Phase 2: Project planning & development Phase 2: Project planning & development Phase 2: Project planning & development Phase 2: Project planning & development Phase 2: Project planning & development	Project Reporting Work Stream [Theme] Project Consultation Project Consultation Project Consultation Contract Development Project Consultation Project Procurement Project Procurement Project Reporting Project Reporting Project Reporting Project Procurement Project Reporting Project Reporting	DAAT DAAT DAAT DAAT DAAT		Status	Activity > Consultation Published > Formal Consultation Period [21 Days] > Draft Results Revisions to Model following formal consultation Consultation on Model Complete Proceed to Procurement Phase Competition Board [Runs alongside Cabinet approval process] Tender Advert and Paperwork Drafted Papers prepared for Competitions Planning Forum and Board Complete tollage 1 form for sign off by Competition Board Tender & PQQ Panels Established Develop Evaluation Criteria & Scoring Matrix for PQQ Advertise Intention to Tender with relevant Materials & PQQ Develop Consortium Guidelines Competition Planning Forum (TG1) Strategic Competition Board (TG1) - INDEPENDENT DATE FROM CABINET	Lead Officer	02-Jun	09-Jun			30-Jun	07-Jul	14-Jul		
2.30 2.31 2.32 2.33 2.34 2.35 2.36 2.37 2.38 2.39 2.40 2.41 2.42 2.43 2.44 2.45 2.46 2.47	Phase 2: Project planning & development	Project Reporting Work Stream [Theme] Project Consultation Project Consultation Project Consultation Contract Development Project Consultation Project Procurement Project Reporting Project Reporting Project Reporting Project Reporting Project Procurement Project Procurement Project Procurement Project Procurement Project Procurement Project Procurement Project Reporting Project Reporting Project Reporting Project Reporting	DAAT DAAT DAAT DAAT DAAT DAAT DAAT		Status	Activity > Consultation Published > Formal Consultation Period [21 Days] > Draft Results Revisions to Model following formal consultation Consultation on Model Complete Proceed to Procurement Phase Competition Board [Runs alongside Cabinet approval process] Tender Advert and Paperwork Drafted Papers prepared for Competitions Planning Forum and Board Complete tollage 1 form for sign off by Competition Board Tender & PQQ Panels Established Develop Evaluation Criteria & Scoring Matrix for PQQ Advertise Intention to Tender with relevant Materials & PQQ Develop Consortium Guidelines Competition Planning Forum (TG1) Strategic Competition Board (TG1) - INDEPENDENT DATE FROM CABINET Cabinet Approval Process	Lead Officer		09-Jun			30-Jun	07-Jul	14-Jul		
2.30 2.31 2.32 2.33 2.34 2.35 2.36 2.37 2.38 2.39 2.40 2.41 2.42 2.43 2.44 2.45 2.44 2.45 2.46 2.47 2.48	Phase 2: Project planning & development	Project Reporting Work Stream [Theme] Project Consultation Project Consultation Project Consultation Contract Development Project Consultation Project Procurement Project Reporting Project Reporting Project Reporting Project Procurement Project Reporting Project Reporting Project Reporting Project Reporting Project Reporting	DAAT DAAT DAAT DAAT DAAT DAAT DAAT DAAT		Status	Activity > Consultation Published > Formal Consultation Period [21 Days] > Draft Results Revisions to Model following formal consultation Consultation on Model Complete Proceed to Procurement Phase Competition Board [Runs alongside Cabinet approval process] Tender Advert and Paperwork Drafted Papers prepared for Competitions Planning Forum and Board Complete tollage 1 form for sign off by Competition Board Tender & PQQ Panels Established Develop Evaluation Criteria & Scoring Matrix for PQQ Advertise Intention to Tender with relevant Materials & PQQ Develop Consortium Guidelines Competition Planning Forum (TG1) Strategic Competition Board (TG1) - INDEPENDENT DATE FROM CABINET Cabinet Approval Process >Report to Andy/Robin/Steve Adams	Lead Officer	[22.05.14]	09-Jun			30-Jun	07-Jul	14-Jul		
2.30 2.31 2.32 2.33 2.34 2.35 2.36 2.37 2.38 2.39 2.40 2.41 2.42 2.43 2.44 2.45 2.46 2.47	Phase 2: Project planning & development	Project Reporting Work Stream [Theme] Project Consultation Project Consultation Project Consultation Contract Development Project Consultation Project Procurement Project Reporting Project Reporting Project Reporting Project Reporting Project Procurement Project Procurement Project Procurement Project Procurement Project Procurement Project Procurement Project Reporting Project Reporting Project Reporting Project Reporting	Responsibility DAAT/OSM DAAT		Status	Activity > Consultation Published > Formal Consultation Period [21 Days] > Draft Results Revisions to Model following formal consultation Consultation on Model Complete Proceed to Procurement Phase Competition Board [Runs alongside Cabinet approval process] Tender Advert and Paperwork Drafted Papers prepared for Competitions Planning Forum and Board Complete tollage 1 form for sign off by Competition Board Tender & PQQ Panels Established Develop Evaluation Criteria & Scoring Matrix for PQQ Advertise Intention to Tender with relevant Materials & PQQ Develop Consortium Guidelines Competition Planning Forum (TG1) Strategic Competition Board (TG1) - INDEPENDENT DATE FROM CABINET Cabinet Approval Process >Report to Andy/Robin/Steve Adams >Report Deadline to CFO & Legal	Lead Officer		09-Jun			30-Jun	07-Jul	14-Jul		
2.30 2.31 2.32 2.33 2.34 2.35 2.36 2.37 2.38 2.39 2.40 2.41 2.42 2.43 2.44 2.45 2.44 2.45 2.46 2.47 2.48	Phase 2: Project planning & development	Project Reporting Work Stream [Theme] Project Consultation Project Consultation Project Consultation Contract Development Project Consultation Project Procurement Project Reporting Project Reporting Project Reporting Project Procurement Project Reporting Project Reporting Project Reporting Project Reporting Project Reporting	DAAT DAAT DAAT DAAT DAAT DAAT DAAT DAAT		Status	Activity > Consultation Published > Formal Consultation Period [21 Days] > Draft Results Revisions to Model following formal consultation Consultation on Model Complete Proceed to Procurement Phase Competition Board [Runs alongside Cabinet approval process] Tender Advert and Paperwork Drafted Papers prepared for Competitions Planning Forum and Board Complete tollage 1 form for sign off by Competition Board Tender & PQQ Panels Established Develop Evaluation Criteria & Scoring Matrix for PQQ Advertise Intention to Tender with relevant Materials & PQQ Develop Consortium Guidelines Competition Planning Forum (TG1) Strategic Competition Board (TG1) - INDEPENDENT DATE FROM CABINET Cabinet Approval Process >Report to Andy/Robin/Steve Adams	Lead Officer	[22.05.14]	09-Jun			30-Jun	07-Jul	14-Jul		
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Cabinet: Commissioning Intentions

DAAT

Project Reporting

23.07.14 DATE

10.07.14

[Deadline: Report

	Phase	Work Stream [Theme]	Responsibility Critical Dates/Decisions Status	Activity	Lead Officer	28-Jul	04-Aug	11-Aug	18-Aug	25-Aug	01-Sep	08-Sep	15-Sep	22-Sep	29-Sep	06-Oct
3.1	Phase 3: Tender & procurement Process	Project Procurement	DAAT	Advert Placed (all packages)	DAAT											
3.2	Phase 3: Tender & procurement Process	Project Procurement	DAAT	Tendering period (P1 PQQ)	DAAT											
3.3	Phase 3: Tender & procurement Process	Project Procurement	DAAT	Tendering period (P2 Full tender)	DAAT											
3.4	Phase 3: Tender & procurement Process	Project Procurement	DAAT/L/P	Tender evaluation	DAAT/L/P											
3.5	Phase 3: Tender & procurement Process	Project Procurement		Panel Tender Approval & Contract Award Recommendation												
3.6	Phase 3: Tender & procurement Process	Project Reporting	DAAT	Draft Tollgate 2 form in preparation for Competition Planning Board												
3.7	Phase 3: Tender & procurement Process	Project Consultation	DAAT/L/P	Interviews/contract assessment meetings/Inc service user engagement	DAAT/L/P											
	Phase	Work Stream [Theme]	Responsibility Pates / Decisions Status	Activity	Lead Officer	20-Oct	27-Oct	03-Nov	10-Nov	17-Nov	24-Nov	01-Dec	08-Dec	15-Dec	22-Dec	29-De
			Dates/Decisions													
4.1	Phase 4: Contract Award & Mobilisation	Project Reporting	DAAT	Mayor and lead member updated	DAAT											
4.2	Phase 4: Contract Award & Mobilisation	Project Reporting	DAAT	Competition Planning Forum (TG2)	DAAT		27/10/2014									
4.3	Phase 4: Contract Award & Mobilisation	Project Reporting	DAAT	Strategic Competition Board (TG2)	DAAT				10/11/2014							
4.4	Phase 4: Contract Award & Mobilisation	Project Reporting	DAAT	DMT: Decision Report: approval to move forward	DAAT	16.10.14	30.10.14									
4.5	Phase 4: Contract Award & Mobilisation	Project Reporting	DAAT	CMT: Decision Report: approval to move forward	DAAT		28.10.14	11.11.14								
4.6	Phase 4: Contract Award & Mobilisation	Project Reporting	DAAT	MAB: Decision Report: approval to move forward						19.11.2014						
4.7	Phase 4: Contract Award & Mobilisation	Project Reporting	DAAT	Cabinet: Decision Report: approval to move forward												07/01/2
4.8	Phase 4: Contract Award & Mobilisation	Project Procurement		Stand Still / Call in												
4.9	Phase 4: Contract Award & Mobilisation	Project Procurement	DAAT/L/P	Contract Award	DAAT/L/P											
4.10	Phase 4: Contract Award & Mobilisation	Project Procurement	Providers	Mobilisation date set	Providers											
4.11	Phase 4: Contract Award & Mobilisation	Project Procurement	DAAT/Providers	Contract commencement	DAAT/Providers											
	Other associated activities Work stream IT	Phase 5	Responsibility Critical Dates/Decisions Status	Activity	Lead Officer											
5.1			Dates, Decisions	Agree Service Data Requirement & Systems												
5.2				Ensure premises is IT Ready												
5.3				Service Data Transfer												
	Work stream HR	Phase 6	Responsibility Critical Dates/Decisions Status	Activity	Lead Officer											
6.1				TUPE Process Initiated												
6.2				TUPE Arrangements Finalised												
	Work stream Communication & Marketing	Phase 7	Responsibility Critical Status Dates/Decisions	Activity	Lead Officer											

Develop Communication Strategy

Agree Treatment Service Branding

Develop Launch Strategy

7.2

7.3

19-Jan	
	Feb
	April

